

Government of Pakistan
Ministry of National Food Security & Research

VACANCY ANNOUNCEMENT

Applications are invited from suitable candidates for appointment to the following post of Federal Project Management Unit (FPMU) under the project titled "**National Program for Enhancing the Command Area in Barani Areas of Pakistan,**" purely on contract basis in the "**Ministry of National Food Security and Research (M/o NFS&R)**, initially for a period of one year or till the completion of the Project whichever is earlier and extendable on yearly basis on the basis of performance evaluation. The position will be filled strictly on merit basis in a transparent manner and in accordance with the guidelines provided in Ministry of Finance OM No.F.4(9)R-14/2008 dated 18th April, 2022.

Terms of References of Project Staff

Sr	Post	Age	Qualification/ Experience	Job Description	No. of Posts
1	Deputy Project Coordinator -PPS-09	35-50 Years	<ul style="list-style-type: none">M.Sc. Agricultural Engineering/Water Resources, MA Economics, MBA Finance- Equivalent12 years' experience of working in the Public/Private sector dealing with water and agriculture sector including 5 years' experience of management of large-scale public-sector development Projects relating to water and agricultureKnowledge of rules & regulations of preparation, financing, procurement and implementation of public sector development project.Preparation of public sectors project proposal (PC-I, PC-II) relating to water and agriculture.Excellent communication skills and good presentationKnowledge of basic IT tools to communicate with stakeholdersHaving leadership qualities to manage public sector development projects and ability to manage a multi-disciplinary team of professionals.Having analytical approach to design specialized project management to ensure the desired feedback at various stages of project implementation.Capable of providing a wide range of services relating to monitoring and evaluation of the project to ensure efficient and effective use of available recourses.Preference will be given to candidate having experience of implementing public sector development projects.	<p>Job description includes the following:</p> <ul style="list-style-type: none">Act as the Deputy Project Coordinator (DPC) for the federal government Project "NPECA".Work under overall supervision of M/o National Food Security & ResearchAssist Ministry in disposal of administrative and financial matters related to FPMU and in implementation of FSC decisionsAssist Ministry in timely transfer of matching federal grants to the participating agenciesWork closely with provincial PMUs for effective implementation of the project.Assist Ministry in compilation of periodic Project monitoring reports, progress report, working paper for FSC and FCCAny other duties assigned by the Ministry.	01

Important Instructions:

- The interested candidates shall submit their applications online through National Job Portal <http://njp.gov.pk> within 15 days of the publication of the advertisement.
- Standard criterion, general instructions for recruitment and shortlisting of candidates as per recruitment policy of Establishment Division will be followed.
- Candidates will have to produce original documents/ educational degrees, diplomas/experience certificate, CNIC and CVs at the time of test/interview.
- Candidates already in government service should apply through Proper Channel.
- Only shortlisted candidates will be called for test/interview and no TA/DA would be admissible for appearing in the test/interview.
- The Competent Authority reserves the right not to fill the post or withhold the appointment of above post.

MUBEEN AHMAD

Section Officer Plan-I

MINISTRY OF NATIONAL FOOD SECURITY & RESEARCH

B BLOCK, PAK SECRETARIATE, ISLAMABAD

051-9209253